



REGIONAL ACADEMIC CENTERS
Student Financial Planning

REQUEST FOR STUDENT LOAN CHANGE

I request the Financial Planning Office at Mercer University to change my 2011-2012 federal direct student loan as follows:

I authorize Mercer University to redistribute my student loan. Please move \$_____ that was originally awarded during the _____ term to the _____ term(s).

I authorize Mercer University to increase my student loan by \$_____ during the _____ term(s). If I am not eligible for the entire amount requested, please increase my loan by the maximum allowed. (Note that in many instances, loans may not be increased for previous terms.)

I authorize Mercer University to decrease my student loan. I would only like to borrow the following amount: \$_____.

I authorize Mercer University to cancel my student loan.

NAME: _____ MERCER ID: _____

SIGNATURE: _____ DATE: _____

NOTE: Completion of this form does not guarantee that your loan value will change. The Financial Planning Office will process this form and send you a new Financial Aid Award Letter indicating your new loan value. You should contact the Financial Planning Office if you do not receive a new Award Letter within the next three weeks.

RETURN TO FINANCIAL PLANNING OFFICE BY FAX OR MAIL.

FAX NUMBER: 478-301-5383

MAILING ADDRESS: Student Financial Planning, Regional Academic Centers, Mercer University, 1330 Edgewood Ave, Macon, GA 31207

OFFICE USE ONLY

Processed By: _____ Date: _____

File Revised and Awd Ltr Sent: _____